

# Waiver Account Request for New Index(s)

## PENDING OFFICIAL AWARD NOTIFICATION

I request approval from my department to process the necessary documents to create and index(s) on a **WAIVER**, pending the official award notification from the agency which is expected within the next 45 days.

I have been in contact with my program director at the agency and have been given an indication that my proposal will be awarded (see attached documentation).

Agency \_\_\_\_\_

Project Title \_\_\_\_\_

GR # if applicable: \_\_\_\_\_

NMSU Institutional #: \_\_\_\_\_

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We agree that the project mentioned above be created on a waiver pending the official award notification. If an official notification is not received within 45 days, spending will be frozen until it is received. If discrepancies are found in the official award notification, the department will cover any unallowable costs incurred from SURF funds. Should the agency not award this project, all costs will be covered by the department.

Principal Investigator Signature

Principal Investigator Name  
(printed)

Date

Department Head Signature

Department Head Name  
(printed)

Date

Comments: