

Funding Announcement

The College of Health, Education and Social Transformation (HEST) has an established research and creative endeavors initiative, the HEST Emerging Scholars program. The HEST Emerging Scholars program aims to support and promote innovative research efforts of untenured tenure-track faculty that will:

- Advance scientific knowledge or creative works in a specific field or area of professional activity;
- Develop skills to be successful at securing external funding.

The application deadline is September 29th, 2025 at 11:59 p.m.



Eligibility

Emerging Scholars (ES) is open to all untenured tenure-track faculty. Eligible faculty can serve as a primary investigator (PI) on only one proposal but may serve as a Co-PI on a second. Faculty members who received this ES award in the past are not eligible for future ES awards. Tenured faculty can participate as mentors and consultants in collaboration with untenured tenure-track faculty.

Applicants are no longer required to attend events prior to submitting their application. Instead, all applicants are strongly encouraged to schedule a time to meet with Associate Dean of Research Hout ahead of preparing their submission (you may schedule by emailing him at mhout@nmsu.edu).

Funding and Requirements

The HEST ES initiative now provides funding at only a single level, but the upper limit on the funding amount has been raised from \$10K to \$15K. See the application for full details. We anticipate making 4 awards this cycle.

Funding Amount	Requirements
Up to \$15,000	<ul style="list-style-type: none">• Submit an application to an external funding agency for at least \$25,000 within two years of the award date.• Present research outcomes at the HEST research symposium.• Present research at Research and Creativity Week 2026.• Attend at least 3 grant-writing and professional development workshops during the funding period (e.g., those offered by the Office of the ADR, Research Administrative Services, and/or PI Academy).

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Expenditure of Funds

Emerging Scholars (ES) funds may be applied toward reasonable and necessary costs of conducting research. The use of funds will be permitted for the following items:

- **UG/GA Salary:** Financial support in the form of student salary to include undergraduate or graduate students. If applying to fund a GA in your home department, this plan must be approved by your Department Head or School Director first. Additionally, GA funding requires that you budget for student tuition payment.
- **Fringe:** Check with Dr. Juanita Hannan (juamendo@nmsu.edu) in the HEST Research Operations Center for updated rates.
- **Travel:** Travel in support of research goals such as data collection, fieldwork, and presentation of results at professional forums with UG/GA research assistant/s. Note that travel must be completed within the funded time period. All policies and procedures with respect to international travel (where relevant) must be followed at all times.
- **Materials, Supplies, and Technology:** Purchase of materials or supplies required for research/creative activity. Check with IT to make sure software (if needed) is not already part of the resources available to the NMSU community.
- **Equipment:** Purchase of equipment required to enhance the ability of faculty to conduct research/creative activity and produce scholarship; ES funds cannot supplement or supplant start-up package funding.
- **Data Analysis/Software:** Data analysis and data collection services (e.g. transcription services). A 1-2 year subscription for software use is allowed, pending approval by IT.
- **Participants:** Incentives for research participants.

***Note:** Proposals may be funded for less than the amount requested in the application.

Submission Deadline

Applications must be submitted via email and received by **11:59 p.m. (MST), Monday, September 29th, 2025.**

Submit all materials to ADR Hout (mhout@nmsu.edu). A confirmation message will be sent to the applicant in approximately 24-48 hours.

Application Submission Materials

- Cover page
- Application narrative
- References
- Alignment of research with HEST and departmental mission statements
- Identification of an external funding opportunity and the sponsor
- Budget
- Budget justification



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Funding Period

Recipients of the ES award are expected to complete the project as proposed no later than two years after the award date. If not completed within the indicated time period, the recipient must provide a document that explains the reason to the office of the Associate Dean of Research. Unspent funds are subject to being pulled back.

Review Process

The members of the [Research Advisory Council](#) and the [Associate Dean for Research](#) will serve as reviewers. The Research Operations Center Director (Dr. Juanita Hannan) will review proposal budgets. Reviewers will score each application using a rubric and will provide substantive comments for the applicant to address. The applicant will then respond to the critiques and send their responses back to the ADR for follow-up review. The office of the Associate Dean of Research will make final decisions based on the committee's recommendations and availability of funds.



Reporting and other Requirements

Progress reporting is required after six months (approximately the end of June, 2026, depending on when awards are distributed) and a final report is due on or before January 16th, 2027). The primary investigator of the awarded project is required to provide the

office of the Associate Dean of Research with a summary of the project progress in accordance with the submitted project plan.

The progress report should be sent
mhout@nmsu.edu.

A final report on the project should include:

- Summary of activities, research question/s and/or hypothesis, and findings
- Financial statement (describing the purchases made and any outstanding funds remaining)
- Research products, including a list of any publications and presentations (or items currently under review)
- List of grant-related or professional development workshops attended
- Identification of a sponsor, and the funding announcement of the external funding application/s submitted (or to be submitted). If a future announcement is not available, a past announcement can be submitted.

The final report should be sent to mhout@nmsu.edu. If you have any questions, contact the HEST Associate Dean of Research via email: mhout@nmsu.edu.